



InsuResilience Global Partnership Governance Charter

November 30, 2018

Updated: September 15, 2020

Content

- 1. Preamble: Vision, Mission and Objective 4
- 2. Role of the Partnership 5
- 3. Structure of the Partnership 5
- 4. Membership 7
 - 4.1. Purpose of membership 7
 - 4.2. How to become a member of the Partnership 7
 - 4.3. Membership contribution 8
- 5. The High-Level Consultative Group (HLCG)..... 8
 - 5.1. The mandate of the HLCG 8
 - 5.2. Members of the HLCG 8
 - 5.2.1. Mandate of HLCG members 9
 - 5.2.2. Nomination..... 10
 - 5.2.2.1. General nomination and voting process 10
 - 5.2.3. Term duration..... 11
 - 5.2.4. Focal Points..... 11
 - 5.2.5. Decision-making process 12
 - 5.3. Co-Chairs of the HLCG 12
 - 5.3.1. Mandate of the Co-Chairs 12
 - 5.3.2. Nomination and term duration 12
- 6. The Partnership Forum..... 13
- 7. Program Alliance 13
 - 7.1. The mandate of the Program Alliance 13
 - 7.2. Members of the Program Alliance **Fehler! Textmarke nicht definiert.**
- 8. Secretariat 15
 - 8.1. The mandate of the Secretariat 15
 - 8.2. Location and sponsorship of the Secretariat..... 16

1. Preamble: Vision, Mission and Objective

The vision of the InsuResilience Global Partnership (hereafter called the Partnership) is to strengthen the resilience of developing countries and protect the lives and livelihoods of poor and vulnerable people against the impacts of disasters.

In November 2017, the InsuResilience Global Partnership for Climate and Disaster Risk Finance and Insurance Solutions was launched at the UN Climate Conference COP23 in Bonn. It brings together G20 and V20 countries, civil society, international organizations, the private sector, and academia. The Partnership builds on the efforts of the G7 InsuResilience initiative on climate risk insurance, which was launched at the Elmau summit in 2015.

The central **objective of the Partnership is to enable more timely and reliable disaster response through the use of climate and disaster risk finance and insurance solutions**, reducing humanitarian impacts, helping poor and vulnerable people recover more quickly and strengthening local resilience over time. This complements ongoing efforts in countries to avert, minimize and address climate risks through efforts to mitigate climate change, adapt to the adverse impacts and improve risk prevention measures.

The Partnership builds on the G20, V20 and G7 Communiqués of 2015 and 2017.

At the UN Secretary General's Climate Action Summit in September 2019 in New York, the InsuResilience Global Partnership set out its goals in its Vision 2025.

As an interactive, inclusive global multi-stakeholder community, the Partnership

- links needs with solutions
- coordinates implementation efforts
- shares learning and best practices
- integrates and aligns risk financing with broader climate and resilience policy agendas
- seeks to amplify the impact of ongoing initiatives
- and supports the development of new climate and disaster risk finance and insurance solutions to help meet growing needs in developing countries.

The Partnership uses its convening power to establish a common agenda and standards among its diverse membership of countries, experts and practitioners – from national and sub-national governments, international organizations, the private sector, academia and civil society. These actors are working on financial protection at the political, academic and strategic level.

2. Role of the Partnership

The **role of the Partnership is to promote and enable the adoption of climate and disaster risk financing and insurance approaches** as part of comprehensive disaster risk management strategies and integrated within preparedness, response and recovery plans that are anchored in country systems.

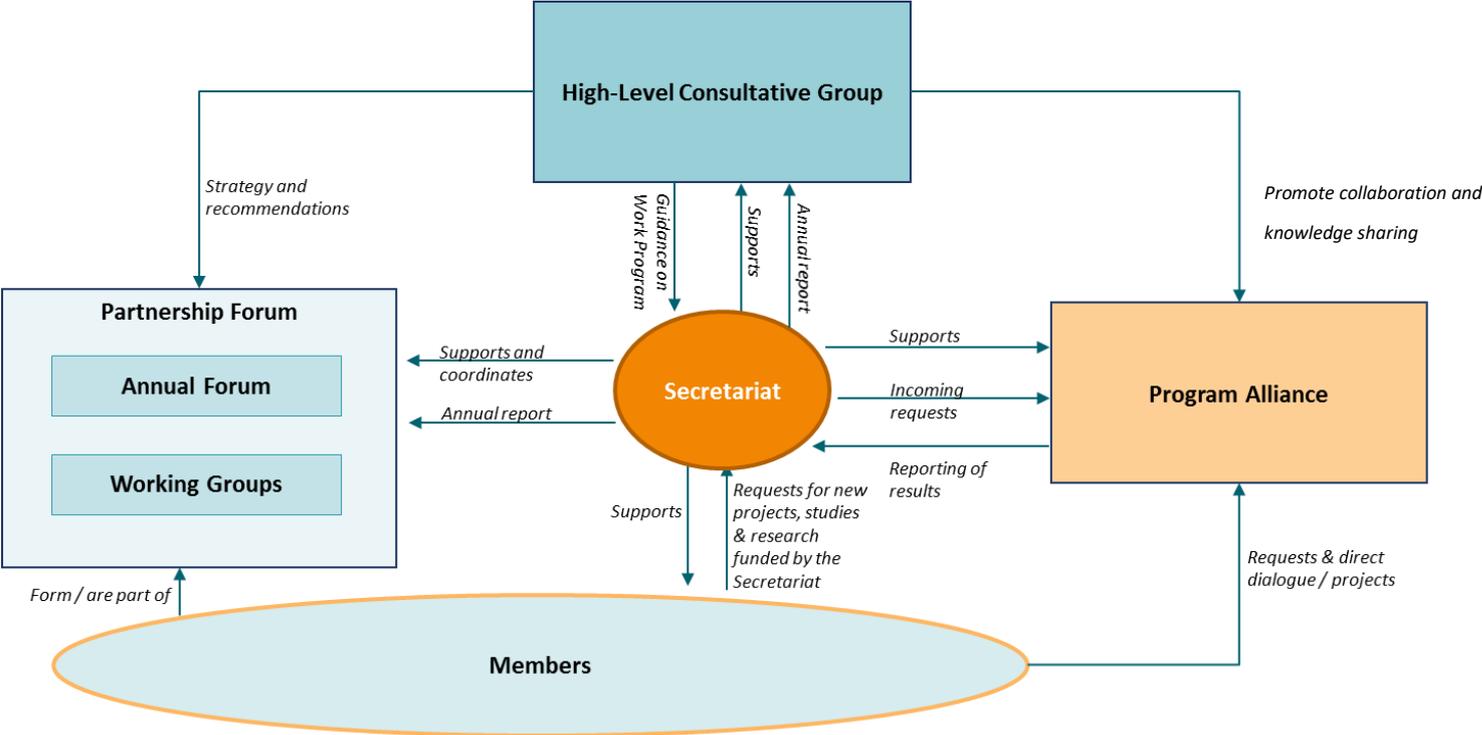
The Partnership will bring together an **open and inclusive multi-stakeholder community of countries, experts and practitioners working on financial protection at the political, operational and strategic level** covering the following functions:

1. Facilitating efficient and coordinated global action to promote climate and disaster risk finance and insurance solutions.
2. Empowering governments, businesses and households to become proactive risk managers through building capability and increasing access to knowledge and expertise, services, products and risk financing linked to disaster prevention, preparedness and response.
3. Building a network across sustainable development, social protection, disaster risk reduction, climate services and climate change adaptation communities to ensure risk financing is embedded within a comprehensive disaster risk management approach – both with respect to international fora as well as to in-country systems.
4. Taking a pro-poor, **gender-responsive and inclusive approach** that puts peoples' needs at the center of risk financing.

3. Structure of the Partnership

Figure 1 shows the Partnership's governance structure. It includes the Partnership's members, convened through a platform for experience sharing and coordination, the Partnership Forum, and the Program Alliance, an association of implementing programs geared to support countries with a comprehensive package of services around climate and disaster risk finance and insurance. The Partnership's governing body is the High-Level Consultative Group (HLCG) as a primary venue for policy/ political dialogue on advancing the role of climate and disaster risk finance and insurance. All bodies are supported by the InsuResilience Secretariat.

Figure 1: Structure of the Partnership



The HLCG sets the strategic direction of the Partnership and provides a global strategic vision for the evolution of the climate and disaster risk finance and insurance agenda. The Secretariat supports the HLCG by coordinating its meetings and the agenda and facilitating all relevant information on areas of strategic relevance to its members. One relevant component is the preparation of the Annual Report, which will inform both the HLCG as well as all members about relevant developments and achievements of the Partnership for the respective year. The Secretariat also coordinates and supports the Partnership Forum and provides support to the Program Alliance in the coordination of its meeting, as well as by acting as an interface to the Partnership Forum. Members of the Partnership form the Partnership Forum which entails the participation in the Annual Forum as well as regional meetings and the Working Groups.

4. Membership

4.1. Purpose of membership

The Partnership is open to all stakeholders aligned to the vision, objectives and Pro-Poor Principles of the Partnership. It relies on core members (countries, multilateral institutions) and supporting members (private-sector entities, non-governmental organizations, research institutions, implementing partners). Membership enables countries and stakeholders to contribute to a growing community around building financial protection against climate and disaster risks. This entails access to knowledge, expertise and services, and a contribution to shaping future policy, practice and investments. Countries and organizations can become a member of the Partnership upon request.

All stakeholder groups are represented in the HLCG.

4.2. How to become a member of the Partnership

Countries, private sector entities, non-governmental organizations, research institutes, implementing partners or other related institutions can become members of the Partnership. A member expressly supports, contributes to, promotes the objectives and Pro-Poor Principles of the Partnership and shares its vision. It is engaged in the core areas of the initiative and actively participates in meetings and Working Groups.

All members of the Partnership share and adopt the following principles:

- They subscribe to the common vision and strategy, as outlined in the Concept Note.
- They are willing to contribute to the Partnership by bringing in the added value of their own area of expertise or comparative advantage.
- They promote coordinated approaches, seek synergies with other members and support the strategic goals of the Partnership.

To become a member of the Partnership, stakeholders endorse the Concept Note via a statement by a senior level representative and explain how their government/ organization is working towards the vision and objectives of the Partnership. This statement is forwarded to the Secretariat, which will grant membership if it deems the organization and its practices are well aligned with the Partnership's vision and share the principles outlined above. In cases of doubt, the Secretariat will submit the member request to the HLCG.

4.3. Membership contribution

The membership is not bound to a fee, but members are expected to provide input in the form of active contribution to the Partnership Forum.

5. The High-Level Consultative Group (HLCG)

5.1. The mandate of the HLCG

The HLCG is the governing body of the Partnership with strong visibility. The HLCG is the primary venue for policy/political dialogue on advancing the role of climate and disaster risk finance and insurance in strengthening global resilience between V20 and G20 countries and with the private sector, civil society and academia. Members of the HLCG are the ambassadors of the InsuResilience Global Partnership and its mission to protect the livelihoods of poor and vulnerable people against climate and disaster risk.

5.2. Members of the HLCG

The members of the HLCG reflect the diversity of the Partnership: equal representation of countries of the global north and global south and representatives of the different stakeholder groups of the Partnership from civil society, multilateral organizations, private sector, and academia, and aiming for gender balanced representation.

Figure 2: Proposed membership of the HLCG:

	Stakeholder group¹
1	<i>Countries, G20 – Co-Chair</i>
2	<i>Countries, V20 – Co-Chair</i>
3	<i>Countries, G20</i>
4	<i>Countries, G20</i>
5	<i>Countries, G20</i>
6	<i>Countries, G20</i>
7	<i>Countries, V20</i>
8	<i>Countries, V20</i>
9	<i>Countries, V20</i>
10	<i>Countries, V20</i>
11	<i>Countries, V20 (new)</i>
12	<i>Countries, V20 (new)</i>
13	<i>Countries, G20 (new)</i>
14	<i>Countries, G20 (new)</i>
15	<i>Multilaterals</i>
16	<i>Multilaterals</i>
17	<i>Multilaterals</i>
18	<i>Multilaterals</i>
19	<i>Multilaterals (new)</i>
20	<i>NGO / global north</i>
21	<i>NGO / global south</i>
22	<i>Academia</i>
23	<i>Academia</i>
24	<i>Private sector</i>
25	<i>Private sector</i>

5.2.1. Mandate of HLCG members

The HLCG members have the following responsibilities:

- Promote the goals of the Partnership and its call for enhanced and coordinated global action to better manage climate and disaster risks.
- Provide a global strategic vision for the evolution of the climate and disaster risk finance and insurance agenda and its role in disaster risk management, resilience building and climate adaptation, including providing recommendations on gaps, needs, and opportunities in the near and long-term.

¹ If a non G20/V20 country member of the Partnership signals its interest to join the HLCG, the Co-Chairs may grant such access provided an HLCG country seat is vacant. The role of the Co-Chair is usually reserved for G20/V20 members. However, upon proposal by the co-chairs, the HLCG may decide on exceptions to that rule. The G20 stakeholder group also includes all EU members, as the EU is a member of the G20.

- Promote collaboration and knowledge sharing between the InsuResilience Global Partnership Forum and implementing partners in this space, including the Program Alliance, and provide strategic guidance to the InsuResilience Global Partnership.
- Review progress of the InsuResilience Global Partnership and endorse an Annual Report on the status of climate and disaster risk finance and insurance, etc.
- Showcase best practices of climate and disaster risk finance and insurance and communicate on results.
- Agenda-setting and discussion of relevant topics, e.g., standards for premium financing, actions to integrate gender into climate and disaster risk finance and insurance, etc.
- Discuss and adopt the guiding documents of the InsuResilience Global Partnership, e.g., Concept Note, Pro-Poor Principles, Governance Charter, Annual Reports, etc.
- Based on personal background: anchor the InsuResilience Global Partnership and its mission into political agendas and institutions, e.g., G7, G20, V20, MDBs, IDF, UNFCCC, UNISDR and others and promote the implementation of solutions at the country level.
- Act as a primary interface for strategic engagement with related policy areas and platforms, such as the UNFCCC international climate negotiations, the Sendai Framework, and the UN Sustainable Development Goals.

5.2.2. Nomination

The composition of the first HLCG relied on the founding members of the Partnership, and nominations by stakeholder groups. Upon request by the HLCG, the Secretariat will propose a nomination procedure for future composition of the group. Expressions of interest in membership in the HLCG should be directed to the Secretariat.

Countries/ institutions/ companies will be represented at high level (i.e. minister or vice minister/ permanent secretary/ chief executive director).

5.2.2.1. General nomination and voting process

The HLCG Co-Chairs invite the members of the Partnership to participate in the nomination process whenever a new voting takes place.

Each eligible stakeholder group shall have its own process for selecting its HLCG Member(s). It shall be the responsibility of the eligible representatives of the stakeholder group in the Partnership to implement its selection process, which will be transparent and open to all stakeholders of the respective stakeholder group within the Partnership.

The InsuResilience Secretariat may support this process in coordination with the respective stakeholder group in the context of strategic membership outreach and technical support.²

² Should a stakeholder group decide to request for such support through the secretariat, the secretariat can support the process by setting up the interaction between all members of the respective

In view of supporting the necessary overall balance in the HLCG composition, the Co-Chairs will be kept informed and may advise on the nomination processes of the stakeholder groups.

With respect to any HLCG member, after the voting within the stakeholder groups, the Secretariat will first inform the Co-Chairs and then all HLCG members about the new members and the person who will represent the organization as its HLCG member. With that, the respective representative is confirmed as new HLCG member.

5.2.2.2. Nominating new countries as members of the HLCG

The Co-Chairs receive and accept country members of the HLCG based on the below provisions:

If a country seat becomes vacant, the Co-Chairs receive and accept new countries as members of the HLCG based on the outcomes of the general nomination and voting process specified in 5.2.2.1.

In case country seats remain vacant as a result of said process, the Co-Chairs reserve the right to recommend new country members at their own discretion.

Interested countries can also be invited as observers to meetings of the HLCG by the Co-Chairs. Countries with observer status are not entitled to participate in elections.

5.2.2.3. Nominating new non-country members to the HLCG

The Co-Chairs receive and accept new non-country members to the HLCG if they are interested in participating. This process is based on the outcomes of the general nomination and voting process specified in 5.2.2.1.

5.2.3. Term duration

Members are nominated by the organization they represent. Stakeholder groups elect their representative or representatives in the HLCG. Representatives (of the stakeholder group) are elected for two years. Reelection is possible. If a representative (of the institution) is ending his or her term early, his/her successor will take on the role in the HLCG.

5.2.4. Focal Points

Each HLCG member appoints a focal point that will serve as a main contact person for the Secretariat and the other bodies of the Partnership throughout the year. Focal points represent the HLCG member at working level to ensure continuity in all matters concerning the HLCG in between meetings.

stakeholder group. The members of the stakeholder group can nominate representatives of this group and decide how to vote for the representatives in the HLCG. Also, the voting process can be supported by the secretariat.

5.2.5. Decision-making process

The HLCG members will be invited to shape the strategic direction of the Partnership. This will include aligning the strategy of the Partnership to upcoming trends and topics whilst still maintaining the overall objective and mandate. The members and the Secretariat will conceptualize information to guide the HLCG members in making an informed decision by providing, for example, strategy papers, guidelines, engagements with other partners that can be endorsed and accepted or further discussed in the meetings. Decision-making is consensus-based.

5.3. Co-Chairs of the HLCG

The HLCG is led by two Co-Chairs.

5.3.1. Mandate of the Co-Chairs

Responsibilities of the two Co-Chairs of the High-Level Consultative Group:

- Jointly chairing the HLCG meetings.
- Provision of strategic guidance for the preparation of the agenda of the annual HLCG meetings (prepared by the InsuResilience Secretariat).
- Discussion and approval of the annual work plan of the InsuResilience Secretariat.
- Representing the InsuResilience Global Partnership at international events.

5.3.2. Nomination and term duration

5.3.2.1. Nomination and Voting

The country HLCG members of the respective stakeholder group (see 5.2) will internally nominate/vote for a member to become Co-Chair.

The secretariat may support this nomination and voting process if requested by the Co-Chairs or V20/G20 country representatives.

5.3.2.2. Term duration

The first two Co-Chairs decide upon taking a two-year or a three-year term, so that one Co-Chair will remain for three years. The overlapping terms will ensure knowledge transfer with the incoming new Co-Chair. Thereafter, both Co-Chairs will serve two-year terms.

6. The Partnership Forum

The Partnership Forum is a platform for all members to exchange experience and knowledge and raise awareness about climate and disaster risk finance and insurance by engaging all stakeholders of the Partnership in an inclusive way.

The Partnership Forum encompasses different ways for exchange between partners, such as the annual Partnership Forum, the interactive online platform RISK TALK, the Partnership's Working Groups, and at the request of members further activities such as regional meetings, workshops and webinars.

The annual Partnership Forum brings together all members to exchange knowledge on lessons learnt, best practice, and innovations. The results can help to improve and upscale financial protection for poor and vulnerable people.

The Working Groups aim to strengthen exchange between members outside the Annual Forum and to advance new developments within the Partnership. Working Groups are set up on a demand-driven basis to focus on themes that warrant more in-depth attention, drawing on the membership as well as individual experts. The Working Groups can develop principles, strategic approaches and technical concepts that can serve as orientation for the Partnership.

7. Program Alliance

7.1 The mandate of the Program Alliance

The Program Alliance brings together several operational programs that work together to deliver a full package of services related to climate and disaster risk finance and insurance including capacity building; research, data, modelling and innovation; technical assistance; and solutions design and implementation. The goal of the Program Alliance is to help coordinate donor contributions to countries, in line with the overarching goals of the Partnership. Interested donors are invited to join.

The InsuResilience Program Alliance will initially focus on providing sovereign risk finance and insurance solutions embedded in a comprehensive risk management approach. Where requested and relevant, the InsuResilience Program Alliance will also support meso- and micro-level solutions. It will be a collaborative delivery vehicle for risk finance and insurance solutions, including i) sharing existing and developing new cutting-edge research and data for partner countries; ii) designing and implementing financial solutions in partner countries; iii) providing smart support for concessional risk financing and insurance. It will complement the efforts and build on the experience of existing programs, such as the World Bank's Disaster Risk Financing and Insurance Program and the regional risk pools ARC, CCRIF and PCRAFI.



The Program Alliance coordinates its work through regular technical meetings of its members to ensure coherence and effectiveness. The Program Alliance will align with the vision and principles of the Partnership.

7.2 Members of the Program Alliance

The Program Alliance consists of members from donors and implementing partners and staff from the Secretariat. All donors and implementing partners in the Partnership are invited to be part of the technical meetings of the Program Alliance.

All further details about the Program Alliance are settled in the Collaboration Agreement of the Program Alliance.

8. Secretariat

8.1 The mandate of the Secretariat

The Secretariat serves the Partnership and its bodies, members and stakeholder groups. It manages the Partnership's day-to-day operations. It fosters communication and cooperation among all actors of the Partnership, facilitates knowledge management and ensures progress and achievement of objectives. It also enhances the visibility of the Partnership.

The Secretariat fulfills the following functions and tasks:

Convening Members: The Secretariat coordinates and organizes meetings of all bodies of the Partnership – the HLCG, the Program Alliance, and the Partnership Forum. To support the Partnership Forum, the Secretariat will also serve as the facilitator between the stakeholders of the Forum and the digital community. Through this platform, it will facilitate community-building and exchange as well as coordinate Working Groups on crucial topics within and beyond the Forum's annual meetings.

Knowledge and Research: The Secretariat will support the Partnership's ambition to be a leading broker of evidence, knowledge and learning on climate and disaster risk finance and insurance through:

- i) providing regular updates on the state of the evidence on risk financing and insurance, managing and sharing information and innovative best practices with partners;
- ii) commissioning new analyses where the community identifies research gaps.

Support development and facilitate coordination of implementing programs: The Secretariat supports the development of pro-poor and demand-led climate and disaster risk finance and insurance solutions in developing countries and the matching between schemes/ instruments and countries/ beneficiaries ("country engagement"). Within the Program Alliance, the Secretariat provides support as required, including assisting with the logistics, preparation of agendas, meetings notes, and relevant documents, and providing an interface to the Partnership Forum and its members. This covers channeling the country requests it receives to the Program Alliance or other relevant programs. It can also facilitate country engagement as needed.

Communication and Branding: The Secretariat will be responsible for developing and implementing the Partnership's communication strategy and branding to increase its visibility. This will include communication campaigns around flagship events and deliverables of the Partnership, which will help create awareness and build a stronger community for the Partnership.

Monitoring and Evaluation: The Secretariat reports annually on the results of the Partnership. It will work with partner programs to establish common frameworks for monitoring and aggregate and report on results of the different activities and programs of the members of the Partnership. The Secretariat will facilitate scientific input and assessments on the focus on poor and vulnerable people.

Annual Report: The Secretariat will prepare the Annual Report of the Partnership, building on contributions of the Partnership's members and areas of strategic relevance identified and suggested by members throughout the year. The report informs stakeholders of the Partnership about activities, achievements and results of the Partnership for the respective year.

8.2 Location and sponsorship of the Secretariat

In 2016, the InsuResilience Secretariat was established as a support unit for the multi-stakeholder partnership. It is hosted by the “Deutsche Gesellschaft für Internationale Zusammenarbeit” (GIZ) on behalf of the German Federal Ministry for Economic Cooperation and Development (BMZ) with an office in Bonn, Germany.

It is currently funded by BMZ. Additional funding and staff secondments are welcome. The set-up and scope of the work plan of the Secretariat is subject to further contributions by Partnership members.